

TO THE PARENT / GUARDIAN

Please complete the following information before giving it to your child's school administrator.

Name of Applicant _____ Birthdate _____

Current Grade _____ Applicant for Grade _____

Address of Applicant _____

Name of Current School _____ Telephone Number (_____) _____

Address of Current School _____

Parent / Guardian Authorization Signature _____ Date _____

For the student named above, I authorize the release of school records, including an official transcript of all grades and evaluations for the past two years, testing results, and information regarding disciplinary actions.

TO THE SCHOOL ADMINISTRATOR

The student named above is applying for admission to _____

Please attach to this form the candidate's record, including an official transcript of all grades and evaluations, testing results, and information regarding disciplinary actions at your school for the past two years. Please be sure to include grades to date in current courses or forward first term grades to us as soon as they are available.

Thank you very much for your assistance.

School Official's Name (please print) _____

School Official's Signature _____ Date _____

Title _____

Telephone Number (_____) _____ Email _____